

Village of Ellenville  
Village Board Meeting  
Monday, February 23, 2009

Meeting called to order at with the Pledge of Allegiance by  
Mayor Jeffrey Kaplan at 7:05 p.m.

**ROLL CALL**

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Absent w/notice

**ALSO PRESENT**

Mary Sheeley, Village Manager  
Linda Polkoski, Village Treasurer  
Philip Mattracion, Police Chief  
Brian Schug, Code Enforcement Officer  
Philip Cataldi, Village Attorney  
Noreen Dechon, Village Clerk

**PRESENTATION**

Michael Rundle and Thomas Parino, Portfolio Managers, Hudson Valley Investment Advisors, were before the board tonight for an economic commentary and how it affects our portfolio. Hudson Valley Investment Advisors maintains the Village of Ellenville's portfolio for the investment of the "mountain money." Hudson Valley Investment Advisors has been investing the Village funds for the past three months and have averaged 1.2% with a projected gross annual return average of 3.6%. Our funds are invested in twenty eight different holdings with 50% of these maturing this year and the remaining 50% invested long term. Most of the Village assets are readily available if there is a need to use these funds. Mayor Kaplan thanked Mr. Rundle and Mr. Parino for coming to the meeting and to keep up the good work.

Mr. Mark Steinhoff commented on the new de-icing system and stated that the streets are in great condition.

**POLICE DEPARTMENT**

Burlison Avenue Stop Sign – At the last Village Board meeting, Mrs. Kathy Loucks commented about the need for snow removal on Burlison Avenue and the possibility of a stop sign on Burlison Avenue and Roslyn Street. It was requested that Chief Mattracion review this request before next board meeting and as a follow up Chief Mattracion did check into this matter and stated that he does

not feel another stop sign is warranted but the Street Department should make sure that the snow is removed from the corner by the bus stop. Mayor Kaplan requested that the Chief suggest to the school district the possibility of moving this bus stop.

Plaque – Mayor Kaplan presented Chief Mattracion with a plaque from the Ellenville First Aid & Rescue Squad in appreciation for their Police Department’s assistance.

Grant Program – Manager Sheeley and Chief Mattracion are researching a new grant program that may be available to hire new police officers to fill vacancies. When more information is available about this grant, it will be discussed at a future meeting.

Trustee Lopez commented that there are still cars parking overnight in the Village lots and Chief Mattracion will follow up on this matter.

**APPROVAL OF  
MINUTES  
#022309-01**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to approve the minutes of February 9, 2009 as presented.  
All in favor - Aye - motion carried

**PETITIONERS &  
CORRESPONDENCE**

Ramon Lebron – 203 Center Street – letter received requesting relief from a fee charged for shoveling his property after a recent snowstorm. It was requested that the Village Clerk write a letter to Mr. Lebron inviting him to the next board meeting to explain his situation.

**DISCUSSION ITEMS**

PUBLIC REFERENDUM - Attorney Cataldi spoke about a local law providing for the withdrawal of part of the special reserve fund created by the sale of real property in 1997 and transfer into the Village’s general fund.

Mayor Kaplan discussed that board’s main goal is to eliminate the deficit. A lengthy discussion continued about cutting expenses, balancing the budget and the possibility of deficit financing. There were questions and comments from the public present. It was the consensus of the board members to schedule a special public hearing to discuss this local law in length.

**MOTION TO  
SCHEDULE A  
PUBLIC HEARING  
#022309-02**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to schedule a Public Hearing on March 2, 2009 at 7:00 p.m. regarding the adoption of a Local Law of the Village of Ellenville for the year 2009 which would authorize the withdrawal of up to One Million One Hundred Thousand Dollars (\$1,100,000) from a special reserve fund and deposit same in the general fund to substantially eliminate the existing deficit in the general fund.

Roll Call Vote:	Mayor Kaplan	Aye
	Deputy Mayor Younger	Aye
	Trustee Lopez	Aye
	Trustee Oliveras	Aye

Motion passed

**MOTION TO TABLE  
ADVERTISING FOR VILLAGE MANAGER'S  
POSITION  
#022309-03**

Village Manager's Position – Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to table the advertising for the Village Manager's position until after the public referendum is held.

**MOTION TO APPROVE  
ATTENDANCE TO NY RURAL  
WATER ASSOCIATION'S  
CONFERENCE  
#022309-04**

Board members reviewed a request from Michael Ryman and Thomas VanLeuven to attend NY Rural Water Association's Conference from May 11-14, 2009 in Saratoga, NY.

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to authorize attendance of NY Rural Water Association Conference for Thomas VanLeuven and Michael Ryman in Saratoga, NY on 5/11/09 – 5/14/09 for purposes of maintaining their licenses with the stipulation that said employees pay for this training now and they will be reimbursed in June.

All in favor - Aye - motion carried

**MOTION TO APPROVE  
FAITHFUL DESIGN &  
PRINT TO ESTABLISH A  
VILLAGE WEB PAGE  
#022309-05**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to approve Faithful Design and Print to establish a Village website at a monthly cost of \$100.00 till May 31, 2009 and then \$557.90 yearly to maintain the website.  
All in favor - Aye - motion carried

**MOTION TO APPROVE  
THE PURCHASE OF  
REPLACEMENT PARTS  
#022309-06**

Motion by Trustee Oliveras, seconded by Trustee Lopez to approve the purchase of replacement parts for the Street Department's backhoe in the amount of \$1,685 from Chambers Tractor Sales.  
All in favor - Aye - motion carried

**MOTION TO APPOINT  
MANUEL TORRES TO  
ELLENVILLE HOUSING  
COMMISSION  
#022309-07**

Motion by Trustee Lopez, seconded by Trustee Oliveras to appoint Manuel Torres to the Ellenville Housing Commission to fill an unexpired term till July, 2009.  
All in favor - Aye - motion carried

**BUILDING DEPARTMENT**

Fuel Tank Modifications & Removal– Inspector Schug told board members about a possible misunderstanding when the last request for proposal was published.

**MOTION TO REJECT  
BIDS FOR FUEL TANK  
MODIFICATION & REMOVAL  
#022309-08**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to reject all bids received in connection with fuel tank modification and removal based upon possible confusion on bid specifications.  
All in favor - Aye - motion carried

**MOTION TO RE-ADVERTISE  
FOR REQUESTS FOR PROPOSAL FOR  
FUEL TANK MODIFICATIONS & REMOVAL  
#022309-08**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to authorize the re-advertising of a Request for Proposal for the fuel tank modifications and removal with a return date of March 6, 2009 at 3:00 p.m.

All in favor - Aye - motion carried

Land Use Seminar - Mayor Kaplan requested Mr. Schug to attend a Land Use Seminar this coming Wednesday evening at Ulster County Community College and he will accrue flex time for his time.

Location of New Fuel Tanks – Mr. Schug spoke about the new location of fuel tanks and it was decided they should be placed by the Street Department building.

Sidewalks – Mr. Schug spoke about sidewalks on Warren Street and it was requested that he work on the specifications for these sidewalks. It was also requested that the Village Treasurer make sure the grant to do these sidewalks is still available.

**ATTORNEY REPORT**

Tax Lien Foreclosure Agreement – Attorney Cataldi stated that he has sent Ulster County the changes that the Village would like to incorporate into this agreement and will follow up on this matter.

**TREASURER’S REPORT**

**MOTION AUTHORIZING  
APPROPRIATION TRANSFER  
IN SEWER FUND  
#022309-09**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the following appropriation transfer in the Sewer Fund:

			Admin.		
From:	G	8110	413 Bank Fees	C.E.	200.00
	G	8110	432 Copier Supplies	C.E.	100.00
	G	8110	434 Advertising	C.E.	50.00
			Membership		
	G	8110	438 Dues	C.E.	250.00
	G	8110	447 Permit Fees	C.E.	600.00
			Computer		
	G	8110	463 Contract	C.E.	105.00
	G	8110	435 Travel	C.E.	50.00
					<hr/> 1355.00
To:	G	8110	429 Misc	C.E.	7.00

	G	8110	430	Office Supplies	C.E.	500.00
				Credit Card		
	G	8110	439	Fees	C.E.	180.00
	G	8110	454	Insurance	C.E.	632.00
				Computer		
	G	8110	462	Supplies	C.E.	<u>36.00</u>
						1355.00
				Treatment &		
From:	G	8130	200	Disposal	Equip	10000.00
	G	8130	426	Radio	C.E.	1200.00
	G	8130	437	Professional Fees	C.E.	1000.00
	G	8130	447	Permits	C.E.	125.00
	G	8130	448	Gas	C.E.	3000.00
	G	9130	449	Heat	C.E.	2500.00
	G	8130	452	Building Repair	C.E.	1000.00
	G	8130	469	Other Misc	C.E.	2000.00
	G	9730	700	BAN Interest		<u>612.00</u>
						21437.00
To:	G	8110	477	Engineering	C.E.	4523.00
	G	8130	418	Lab Fees	C.E.	5000.00
	G	8130	430	Office Supplies	C.E.	150.00
	G	8130	434	Advertising	C.E.	1110.00
	G	8130	438	Membership Fees	C.E.	70.00
	G	8130	440	Shop Expenses	C.E.	7000.00
	G	8130	442	Uniforms	C.E.	800.00
	G	8130	446	First Aid	C.E.	12.00
	G	8130	456	Safety Equip	C.E.	1975.00
	G	8130	477	Engineering	C.E.	490.00
	G	9040	803	Workers Comp		306.00
	G	9720	600	SIB Princ		<u>1.00</u>
						21437.00

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
APPROPRIATION TRANSFER  
IN WATER FUND  
#022309-10**

Motion by Trustee Oliveras, seconded by Trustee Lopez  
authorizing the following appropriation transfer in the Water Fund:

				Admin		
From:	F	8310	413	Bank Fees	C.E.	156.00
	F	8310	454	Insurance	C.E.	1091.00
	F	8310	461	Computer Equip	C.E.	100.00
	F	8310	477	Engineering	C.E.	<u>1260.00</u>
						2607.00
To:	F	8310	429	Misc	C.E.	7.00
	F	8310	430	Office Supplies	C.E.	500.00

	F	8310	437	Professional Fees	C.E.	<u>2100.00</u>
						2607.00
				Transmission & Distribution		
From:	F	8340	426	Radio	C.E.	3000.00
	F	8340	437	Professional Fees	C.E.	2621.00
	F	8340	449	Heating Oil	C.E.	<u>3000.00</u>
						8621.00
To:	F	8340	440	Shop Expense	C.E.	8621.00
From:	F	9730	700	BAN Interest		2484.00
	F	9790	700	EFC Interest		3000.00
	F	9951	900	BAN Princ.		9996.00
						15480.00
To:	F	8340	440	Shop Expense	C.E.	1379.00
	F	8340	452	Building Repair	C.E.	1000.00
	F	8340	455	Equip. Repair	C.E.	12000.00
	F	8340	478	Water Line Repair	C.E.	1100.00
	F	9720	700	SIB Interest		1.00
						15480.00

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
APPROPRIATION TRANSFER  
IN GENERAL FUND  
#022309-11**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the following appropriation transfer in the General Fund:

				Justice Court		
From:	A	1110	430	Office Supplies	C.E.	<u>37.00</u>
						37.00
To:	A	1110	462	Computer Supplies	C.E.	18.00
	A	1110	463	Computer Contract	C.E.	<u>19.00</u>
						37.00
				Police		
From:	A	3120	100	P. S.	P.S.	3959.00
To:	A	3120	434	Adv. & Printing	C.E.	42.00
	A	3120	442	Uniforms	C.E.	1500.00
	A	3120	444	Field Equip	C.E.	1200.00
	A	3120	446	First Aid	C.E.	211.00
	A	3120	455	Repair-Equip	C.E.	331.00
	A	3120	463	Computer Contract	C.E.	175.00

	A	3120	472	Auto Repair Supplies	C.E.	<u>500.00</u>
						3959.00
				Street		
From:	A	5110	426	Radio	C.E.	2000.00
	A	5110	448	Gas	C.E.	5669.00
	A	5110	449	Heating Oil	C.E.	<u>2000.00</u>
						9669.00
To:	A	5110	434	Advertising	C.E.	242.00
	A	5110	442	Uniforms	C.E.	427.00
	A	5110	445	Paving	C.E.	<u>9000.00</u>
						9669.00
From:	A	1230	2	Manager	Equip	<u>200.00</u>
	A	1620	2	Building	Equip	<u>1000.00</u>
	A	3620	2	Safety	Equip	<u>2000.00</u>
	A	5142	1	Snow Removal	P.S.	<u>21003.00</u>
	A	9951	9	BAN Princ		<u>40000.00</u>
						64203.00
To:	A	1320	4	Auditor	C.E.	<u>1203.00</u>
	A	1420	4	Legal	C.E.	<u>8000.00</u>
	A	5142	4	Snow Removal	C.E.	<u>50000.00</u>
	A	7311	4	Youth Recreation	C.E.	<u>2000.00</u>
	A	8510	4	Comm. Beaut.	C.E.	<u>3000.00</u>
						64203.00

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
A TAX ANTICIPATION  
NOTE  
#022309-12**

Motion by Trustee Lopez, seconded by Trustee Oliveras to authorize the Village Treasurer to borrow against our anticipated taxes in the amount of \$230,000 as a Tax Anticipation Note.

Roll Call Vote:	Mayor Kaplan	Aye
	Deputy Mayor Younger	Aye
	Trustee Lopez	Aye
	Trustee Oliveras	Aye

Motion passed

There was discussion about a conversation that the Treasurer had with bond counsel in reference to long term bonds and Trustee Lopez spoke about a Village parcel that belongs to the Ellenville Scrap Iron that generates no tax revenue. It was requested that Attorney Cataldi speak to the Village Assessor about this property.



**VILLAGE MANAGER REPORT**

State Comptroller Office – received correspondence from their office and they plan to come to the Village in June to conduct an audit.

Telephone Booths – Mrs. Sheeley updated the board on the status of Central Hudson terminating the service to some of these booths.

**BOARD REPORTS**

Deputy Mayor Younger requested that Attorney Cataldi give the board an update in reference to a recent joint meeting with the Town of Wawarsing in reference to the cable franchise agreement. Present at that meeting were: Supervisor Edward Jennings, Councilman Terry Houck, Cable Member Joel Schreibman and Attorney Cataldi.

**ADJOURN**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to adjourn at 9:15 p.m.  
All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon  
Village Clerk